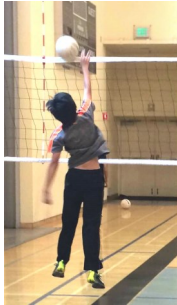


GYMNASIUM RENTAL INFORMATION

Wally Pond Community Center is located in a 12-acre park in the Irvington District of Fremont. Built as a sports and conference facility, the Community Center Gymnasium is able to accommodate the following listed below:



- Basketball
- Volleyball
- Badminton
- Practices
- Play with Friends



GYMASIUM RENTAL INFORMATION

RENTAL APPLICATIONS: Facility Use Applications are approved on a *first-come, first-serve basis*; no reservation will be "held" without full payment of fees and damage deposit. Facility reservations may be processed up to three months in advance, with prior approval. All reservations must be made at least ten (10) business days prior to rental date. To make a reservation, the reserving party must submit:

- ◆ Facility Use Application and Regulations Agreement available online or at the Irvington Community Center Office
- ◆ Photo ID (and proof of residency if photo ID shows a different address than on application)
- ◆ Payment in FULL (VISA, MC, check or cash---sorry, no Amex, Discover cards)
- ◆ \$275 Clean-up & Damage Deposit (*Details under Clean-up & Damage Deposit section*)
- ◆ A receipt will be filled out with submission. Once processed, contract papers will be emailed/mailed through the post.

Call us for availability today!

41885 Blacow Road, Fremont, CA 94538
Phone: 510-494-4334
Website: www.Fremont.gov

**WALLY POND
IRVINGTON COMMUNITY CENTER**

Office Hours:
Monday-Friday 8:30am-4pm
Community Center Hours:
Monday-Friday 8:30am-10:30pm
Saturday-Sunday 7am-10:30pm

GYMASIUM RENTAL INFORMATION

Facility	Non Profit Group	Fremont Resident	Non-Resident	Business
Full Gymnasium	\$55 per hour	\$70 per hour	\$95 per hour	\$115 per hour
Half Gymnasium	\$30 per hour	\$40 per hour	\$55 per hour	\$65 per hour

RENTAL APPLICATION ACCEPTANCE DATES

Gymnasium rental applications are accepted on a quarterly basis.

Quarter 1: January, February, March (applications accepted starting the second Monday of December of previous year)

Quarter 2: April, May, June (applications accepted starting the second Monday of March of same year)

Quarter 3: July, August, September (applications accepted starting the second Monday of June of same year)

Quarter 4: October, November, December (applications accepted starting the second Monday of September of same year)

NO PAY, NO PLAY POLICY

Once your gym time has been secured, you will have 3 payment options:

- ♦ Pay the entire fee up front
- ♦ Pay the monthly fee up front
- ♦ Make a payment on or before each of the dates you come in

*If you choose to pay on each date you come in and you miss a payment, you will forfeit that same date's gym use.

*Also note, your scheduled time includes set up and take down time. Plan accordingly in your time submissions.

CANCELLATIONS

Customers must submit a written notice of cancellation at least ten (10) days prior to the reserved date.

- ♦ Events canceled (30) days or more in advance will be refunded 90% of the rental fee
- ♦ Cancellations (11-29) days prior will receive a 70% refund,
- ♦ Cancellations (10) days or less – no refund of rental fees.

SCHEDULED RESERVATION

Information to note when submitting your rental application

- ♦ The time shown on the Facility Use Permit must cover the time required for the customer to set up, conduct the activity, and clean the facility after use. Overtime charges will apply for occupancy beyond the approved reservation time.
- ♦ Facility Attendants will provide access to all facilities and equipment (they cannot help set up or take down excess necessities).
- ♦ The facility must be vacated promptly at the conclusion of the reservation time specified on the permit.

GYMNASIUM FEATURES

As a sports gymnasium, the design includes multi sport usage:

- ♦ High school-sized regulation basketball court with two main baskets and four side baskets
- ♦ A championship-sized volleyball court or two high school regulation courts
- ♦ Up to six badminton courts
- ♦ Spectator bleacher seating